

# apartmentliving Moving Checklist

Use our moving checklist to organize and time your move.

## One Month Before You Move

- Make arrangements with a mover or truck rental company.
- Fill out a change of address form with the post office.
- Fill out an IRS change of address form.
- Arrange for newspaper and magazine subscriptions to be transferred or cancelled.
- Research schools if you have children. Have each child's records transferred from the old school.
- Ask your current doctors for referrals for practitioners in your new town.
- Look into your new town's laws regarding parking, pets and anything else that may apply to you.
- Make arrangements for moving day, including travel plans, a babysitter for kids and care for your pets.
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## Two Weeks Before You Move

- Make arrangements with a mover or truck rental. Transfer or cancel all your utilities, including gas, water, electricity, garbage pick-up, telephone, cable and Internet services.
- Have your credit cards and/or bank statements transferred to your new address.
- Confirm the time that you will be able to pick up your keys to your new home and the time the moving truck will arrive.
- Get quotes on renter's insurance and consider purchasing a policy to protect yourself and your belongings.
- Apply for a new vehicle registration if you are moving out of state.
- Subscribe to the local newspaper and order any magazines you'd like to receive at your new address.
- Check with your cellular phone provider to see if service will still be available in your new location. Arrange for the bill to be transferred.
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## One Week Before You Move

- Check with your mover for any specifications regarding packing. If you need certain packing supplies, purchase them a week in advance so that you can begin packing.
- Return all library books and rented movies.
- Defrost your refrigerator and freezer.
- Take apart large pieces of furniture and have them ready for the mover.
- Pack your belongings as early as possible, taking inventory and labeling the boxes as you fill them.
- After a room has been packed, do a clean-up and repair any damage to the walls with spackle so that you can get your security deposit back.
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## The Day Before You Move

- Have cash available for the mover (most will not take checks or credit cards).
- Do a final check of closets and drawers and take out any garbage.
- The day of the move, return your keys and leave a forwarding address for your security deposit.
- Keep your most important valuables in a separate box that you move yourself.
- Supervise the movers and try to have one person on hand to stay with them as you head over the new apartment to pick up the keys and be ready when the movers arrive.
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